مطار الفجيرة الدولي
Fujairah International Airport

Permission Requests

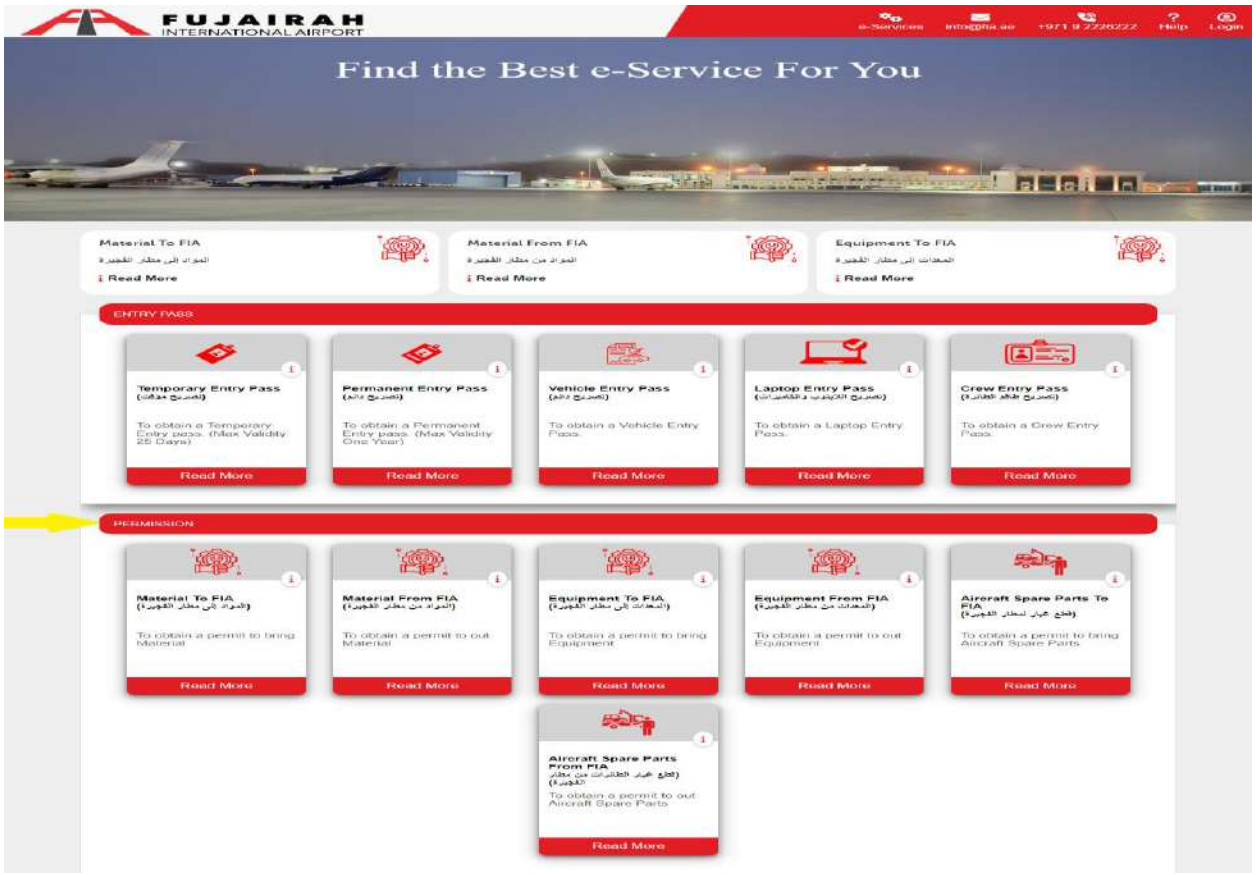
Easily manage your entry and exit permissions with our streamlined request system. No more manual paperwork or confusion. Access your account, locate the Permissions section, and provide the necessary details. Whether it's for planned departures or sudden visits, our efficient approval process ensures swift responses. Stay in control of your access permissions by digitally submitting your requests. Embrace the convenience of managing permissions online and enjoy a hassle-free experience. Welcome to a new era of efficient access management!

LINK: https://eservices.fujairah-airport.ae/

1. Material to FIA
2. Material from FIA
3. Equipment to FIA
4. Equipment from FIA
5. Aircraft spare parts to FIA
6. Aircraft spare parts from FIA

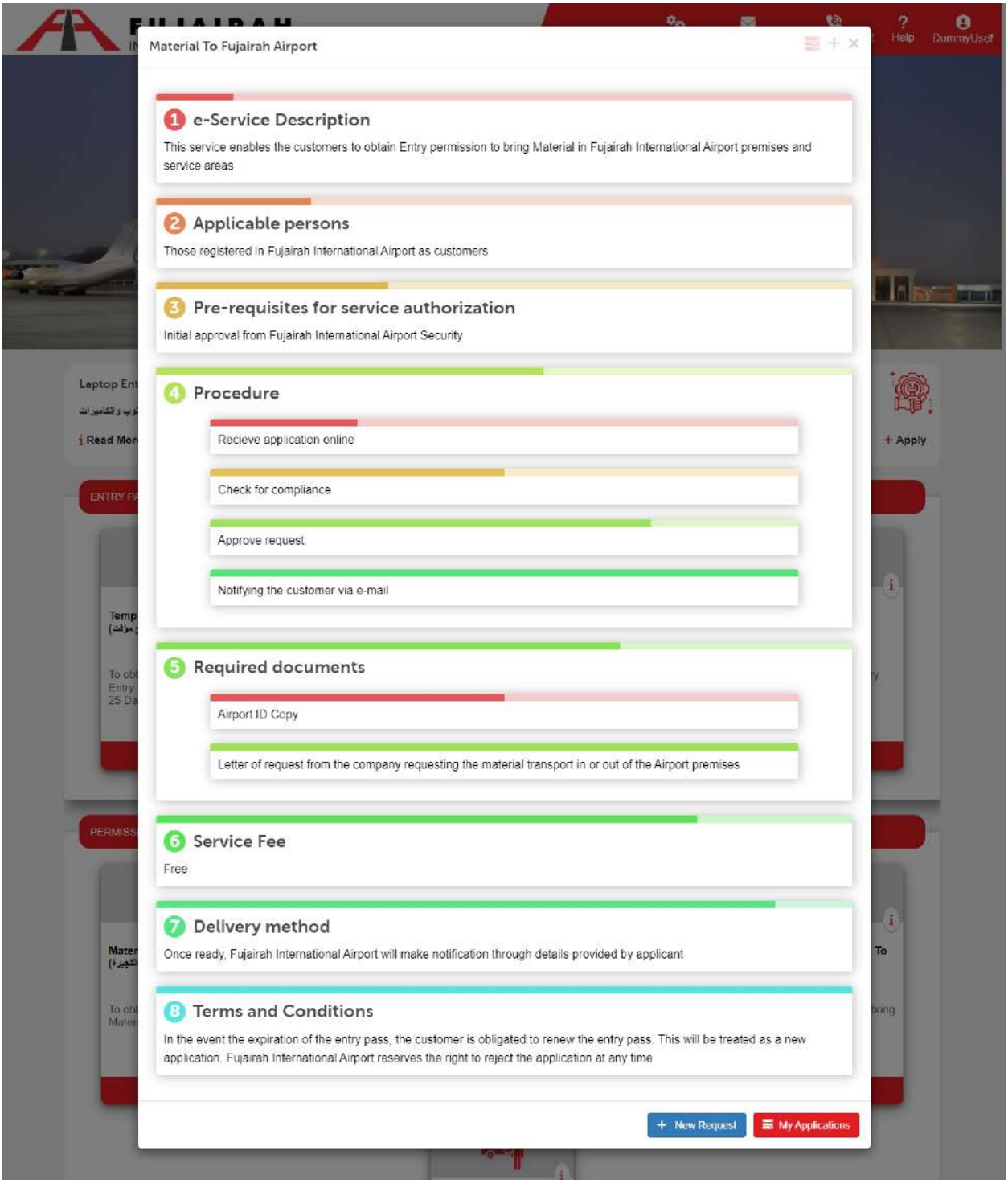
Other:

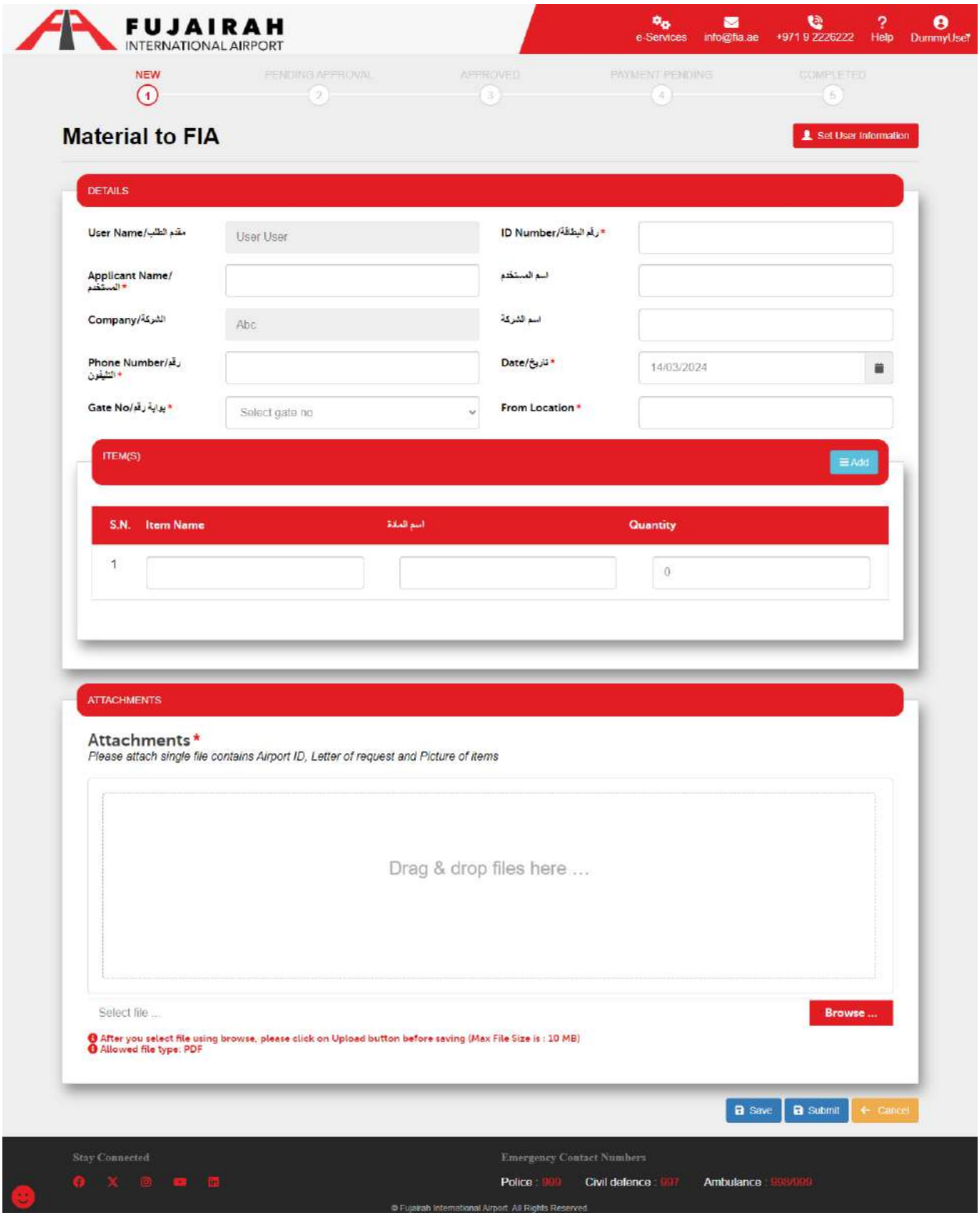
1. Request Status
2. Attachments



Material to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Material in Fujairah International Airport premises and service areas.





LINK: https://eservices.fujairah-airport.ae/MaterialToFIA/Create

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

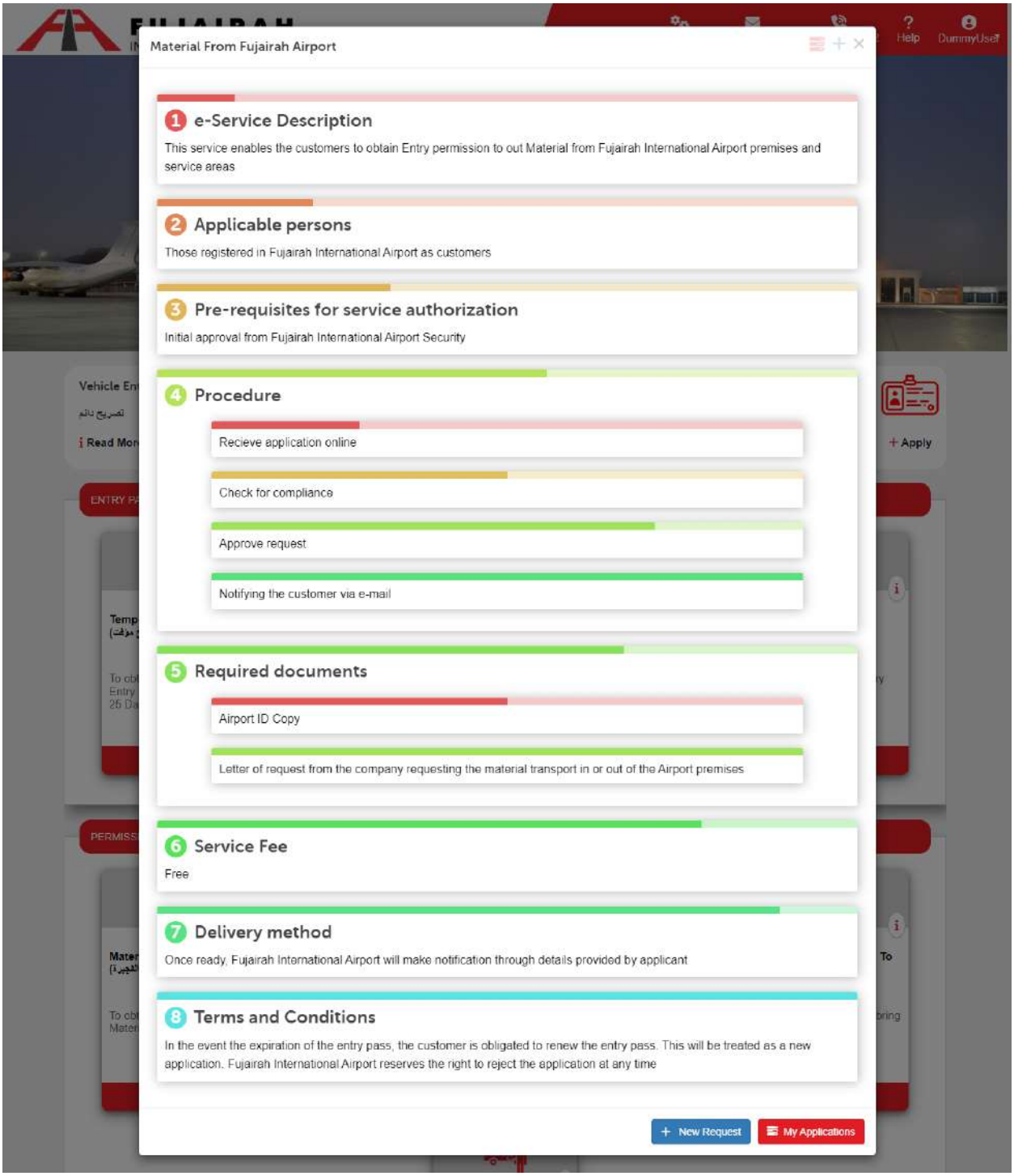
Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the material is being delivered	1
From Location	Provide the location from which the material is being delivered	Dubai
Items	List all the item names with quantity	Item

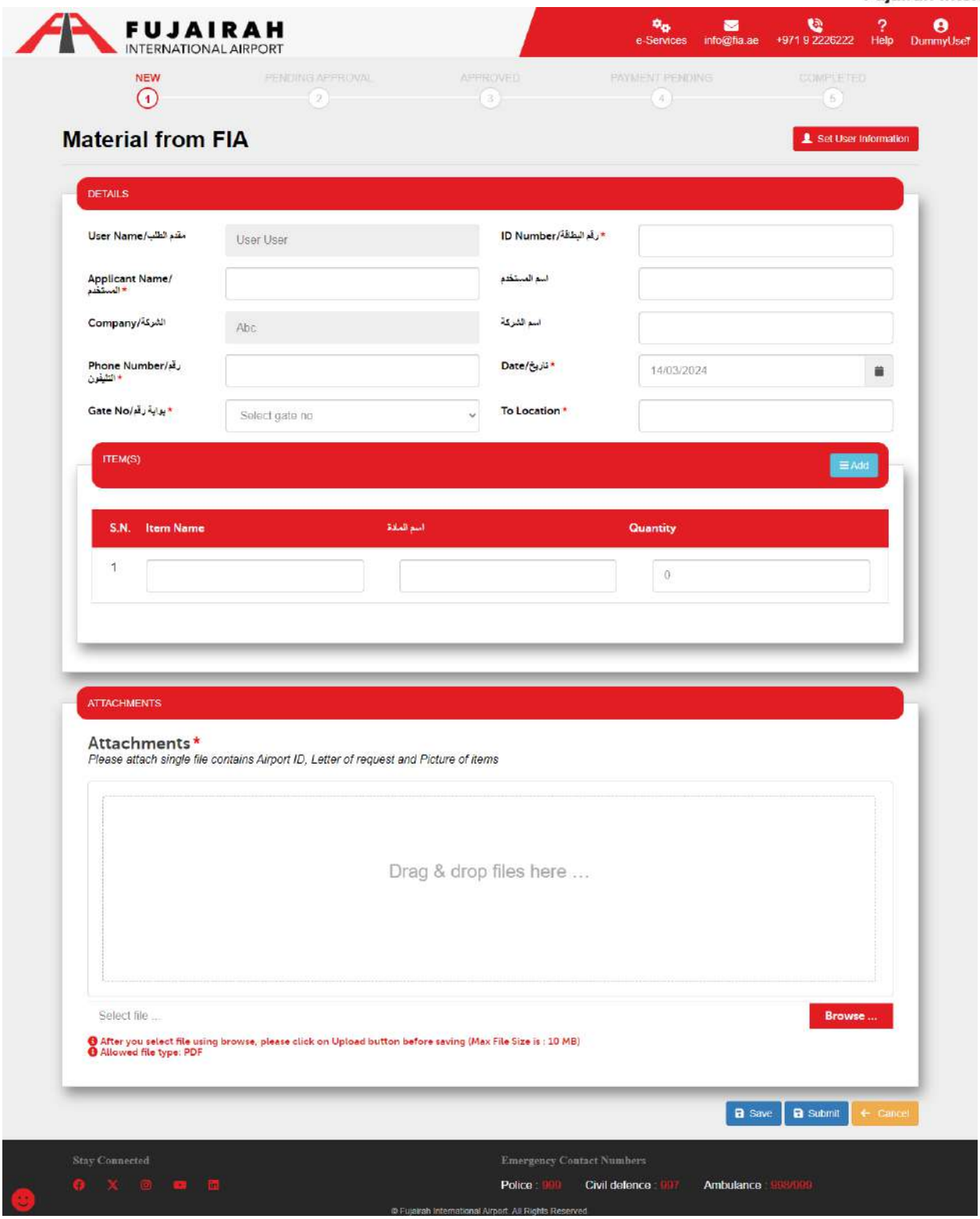
Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Material from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Material from Fujairah International Airport premises and service areas.





Material from FIA LINK: https://eservices.fujairah-airport.ae/MaterialFromFIA/Create

Guidelines

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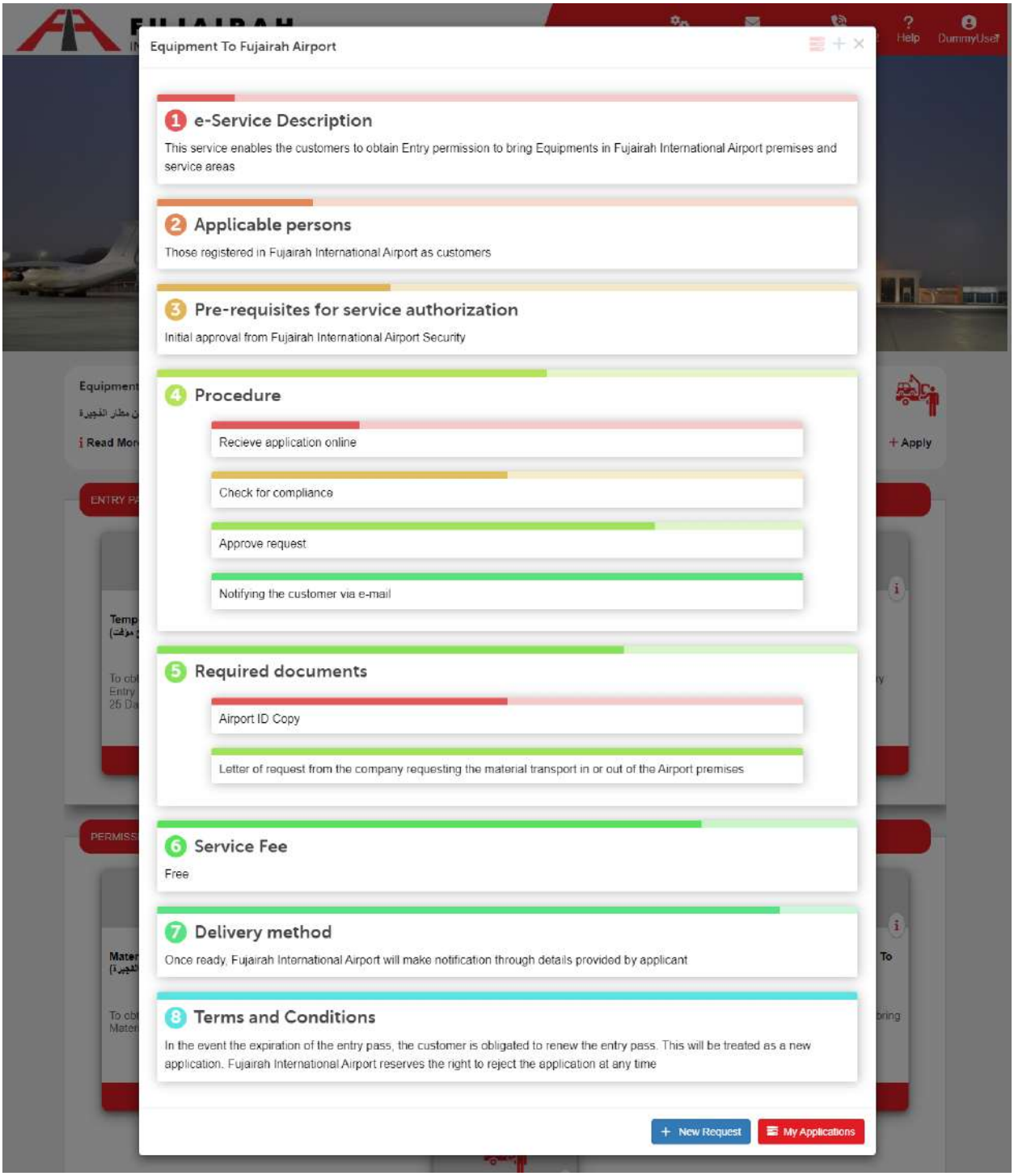
Label	Description	Example
Applicant's Name	Enter Applicant's name	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/2024
Gate No	Select Gate Number from which the material is being delivered	1
To Location	Provide the location to which the material is being delivered	Dubai
Items	List all the item names with quantity	Item

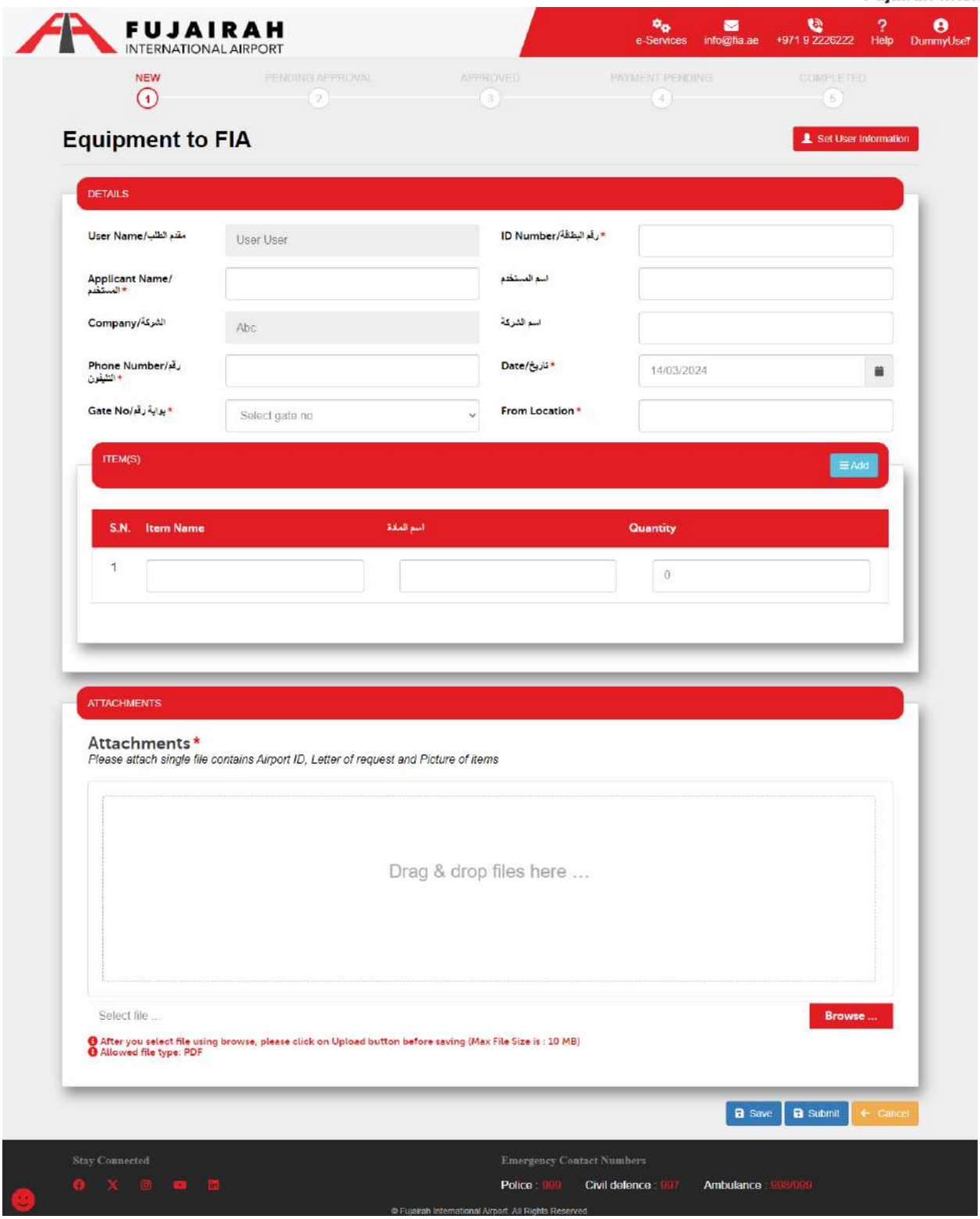
Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Equipment to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Equipment in Fujairah International Airport premises and service areas.





LINK: https://eservices.fujairah-airport.ae/EquipmentToFIA/Create

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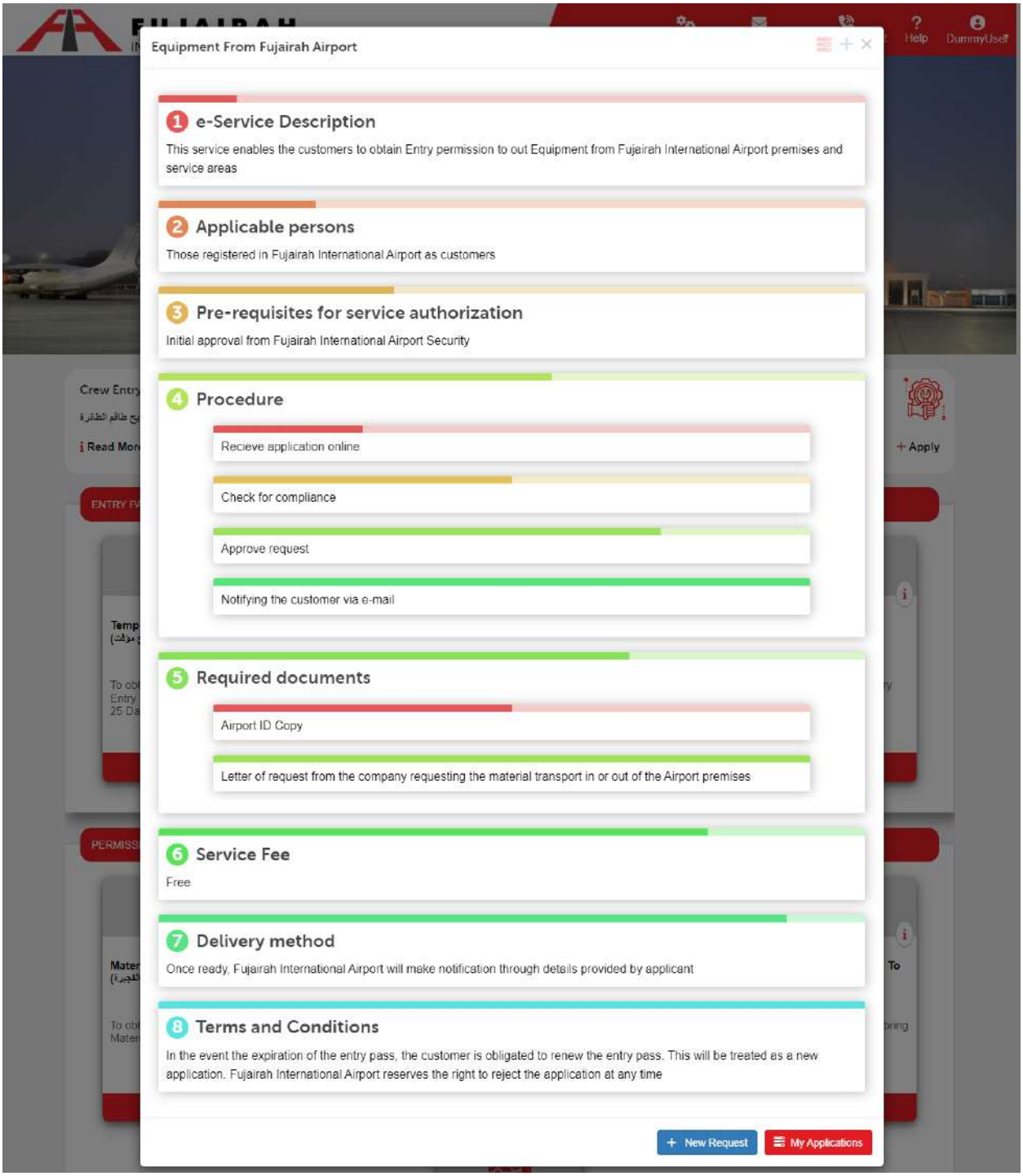
Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the Equipment is being delivered	1
From Location	Provide the location from which the Equipment is being delivered	Dubai
Items	List all the item names with quantity	Item

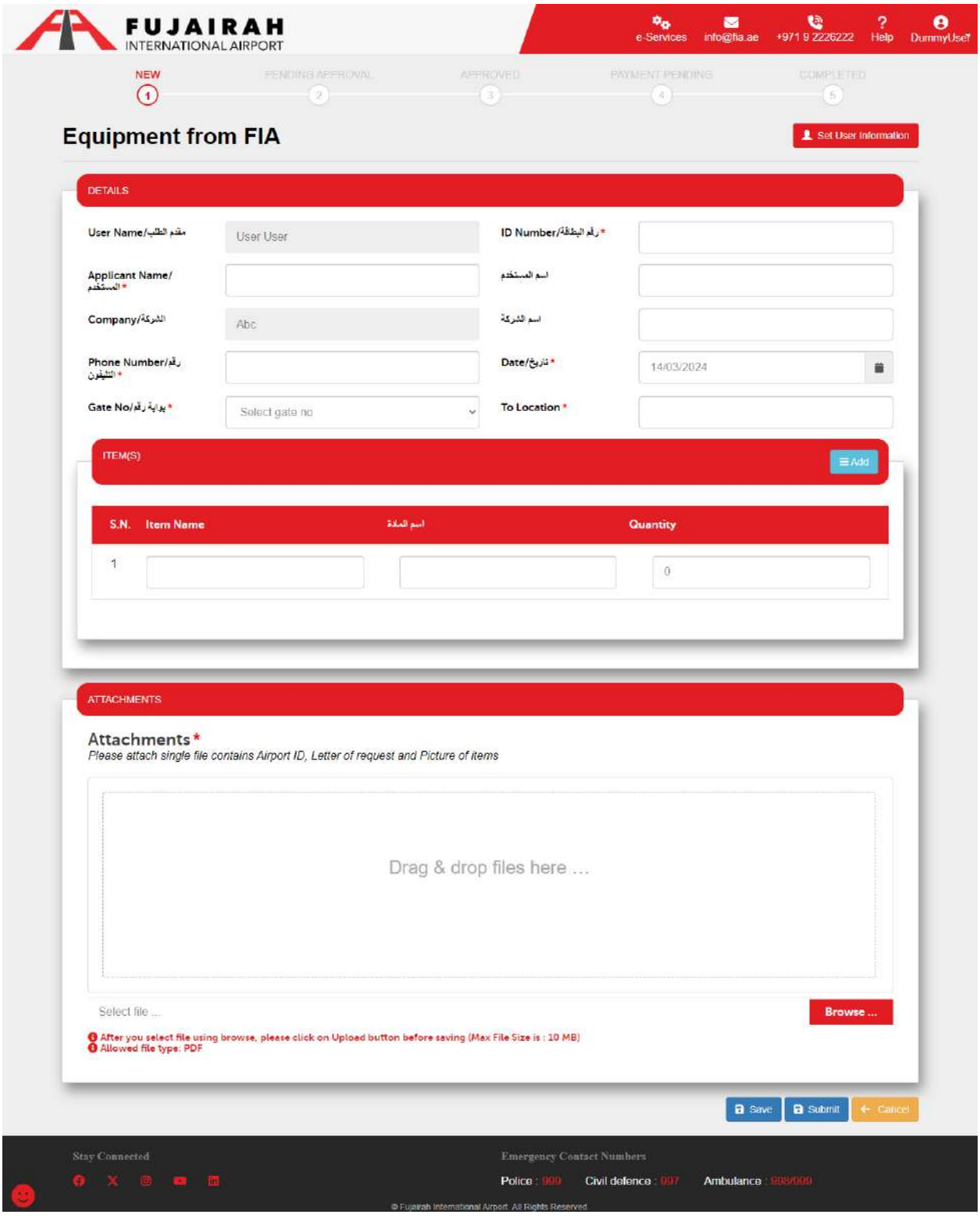
Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Equipment from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Equipment from Fujairah International Airport premises and service areas.





Equipment from FIA LINK: https://eservices.fujairah-airport.ae/EquipmentFromFIA/Create

Guidelines

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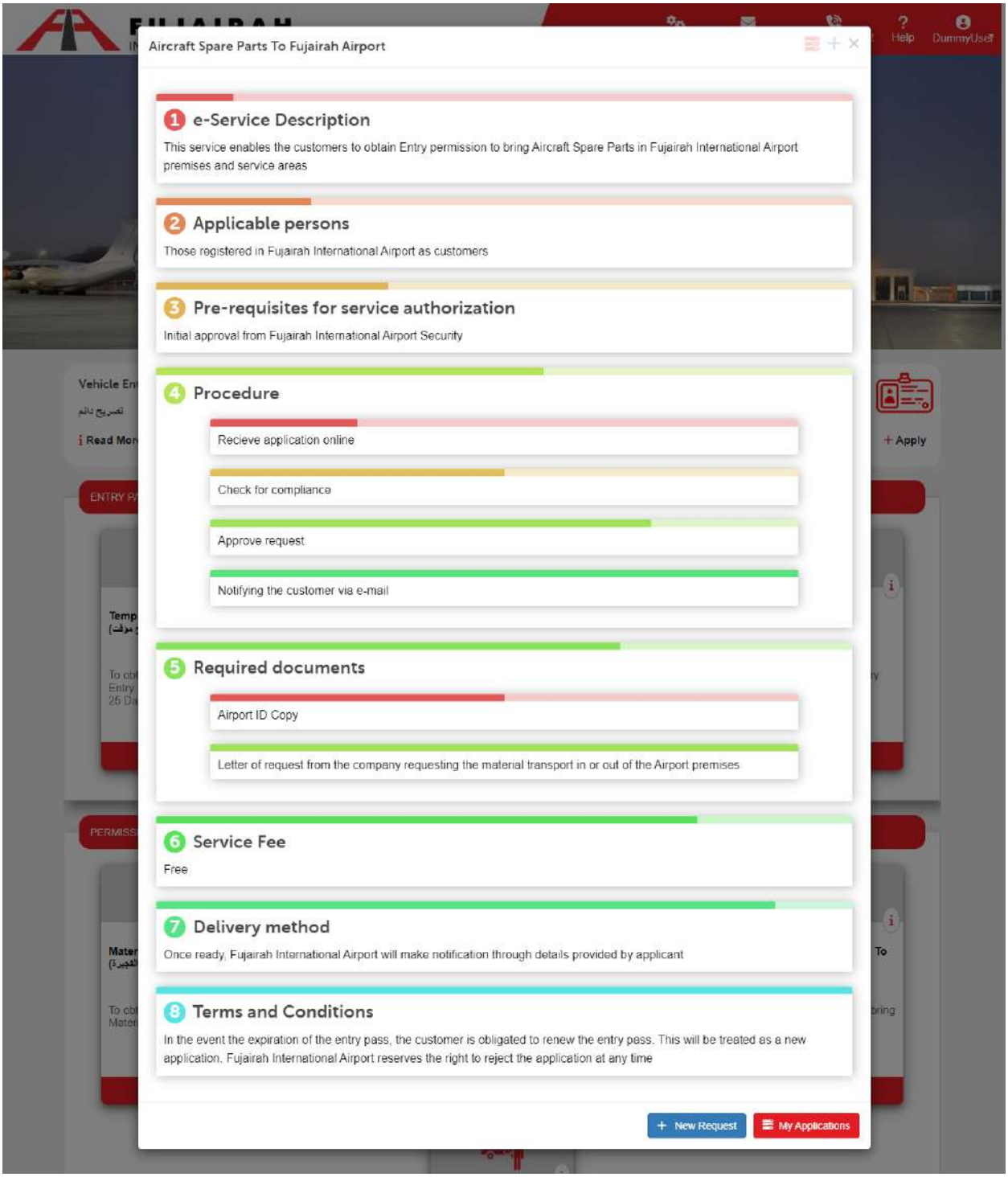
Label	Description	Example
Applicant's Name	Enter Applicant's name	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/2024
Gate No	Select Gate Number from which the equipment is being delivered	1
To Location	Provide the location to which the equipment is being delivered	Dubai
Items	List all the item names with quantity	Item

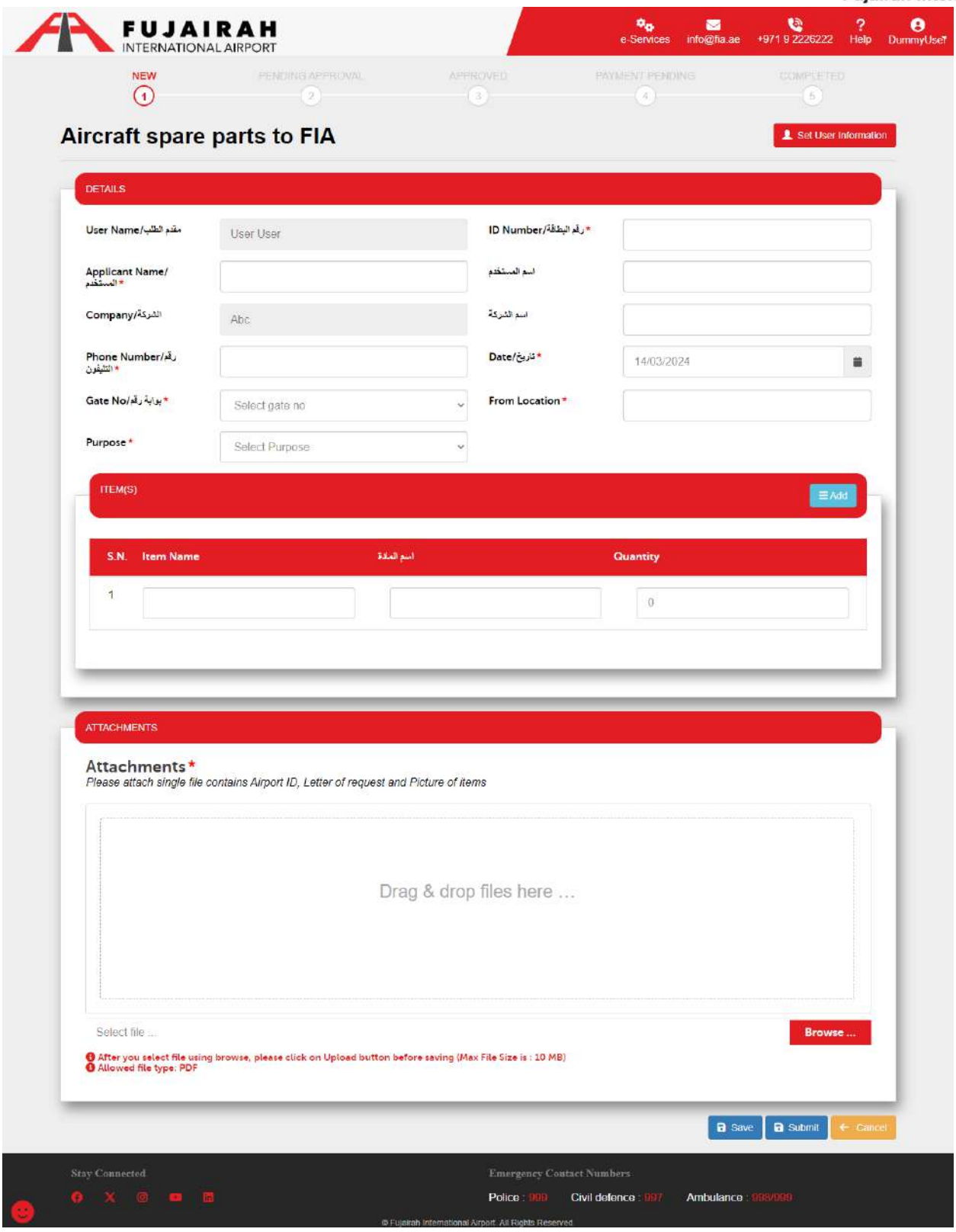
Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB, Allowed file type: PDF Only	Refer Attachment Section

Aircraft spare parts to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Aircraft Spare parts in Fujairah International Airport premises and service areas.





LINK: https://eservices.fujairah-airport.ae/AircraftSparePartsToFIA/Create

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Label	Description	Example
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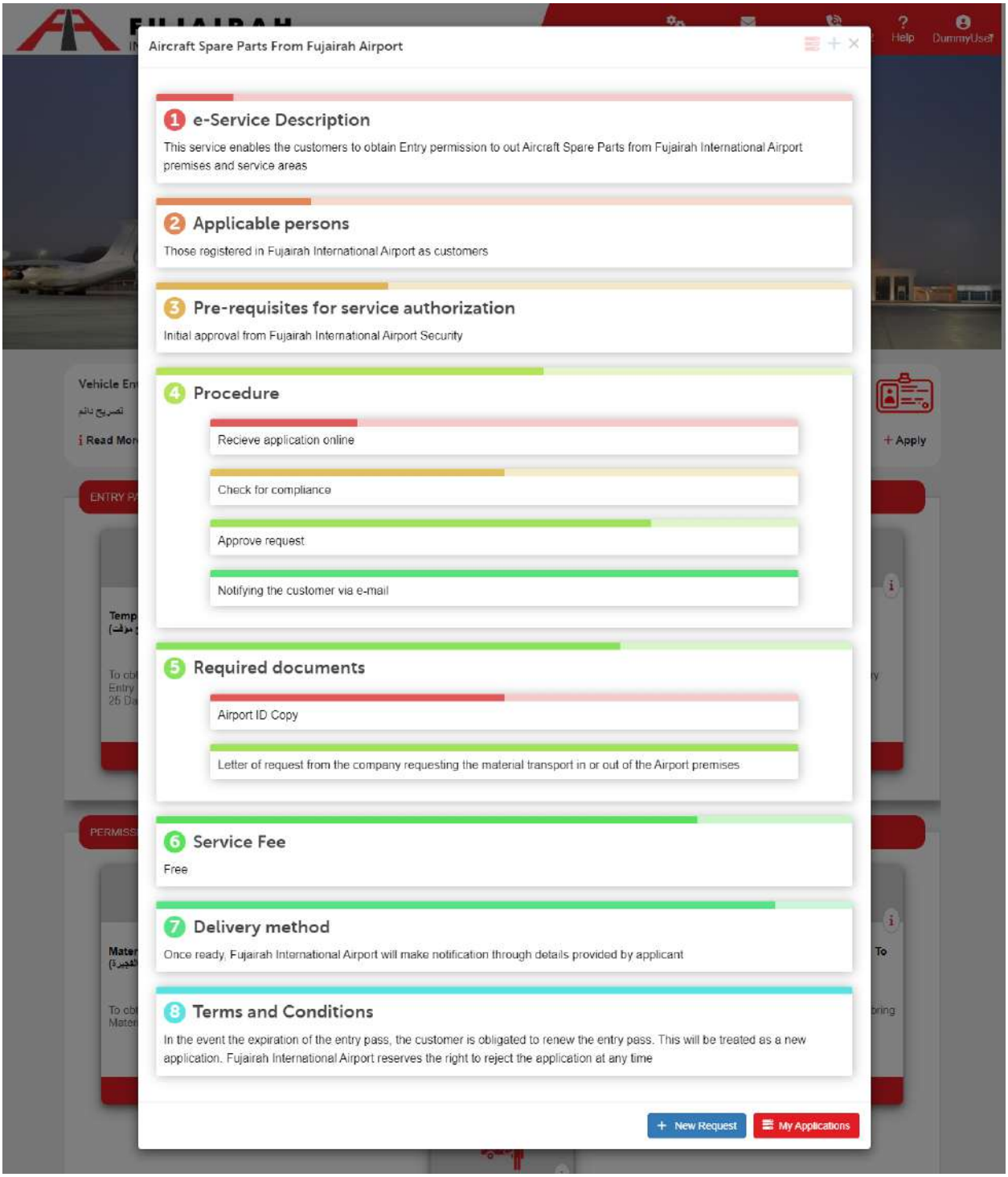
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the Aircraft spare parts is being delivered	1
From Location	Provide the location from which the Aircraft spare parts is being delivered	Dubai
Purpose	Select the purpose of bringing Aircraft spare parts to FIA from below options	
	1.AirCraft : Enter Aircraft Number	A121
	2.Storage : Enter Store Number	5
	3.Maintenance: Enter Aircraft Number	A121
	4.Scrap	
Items	List all the item names with quantity	Item

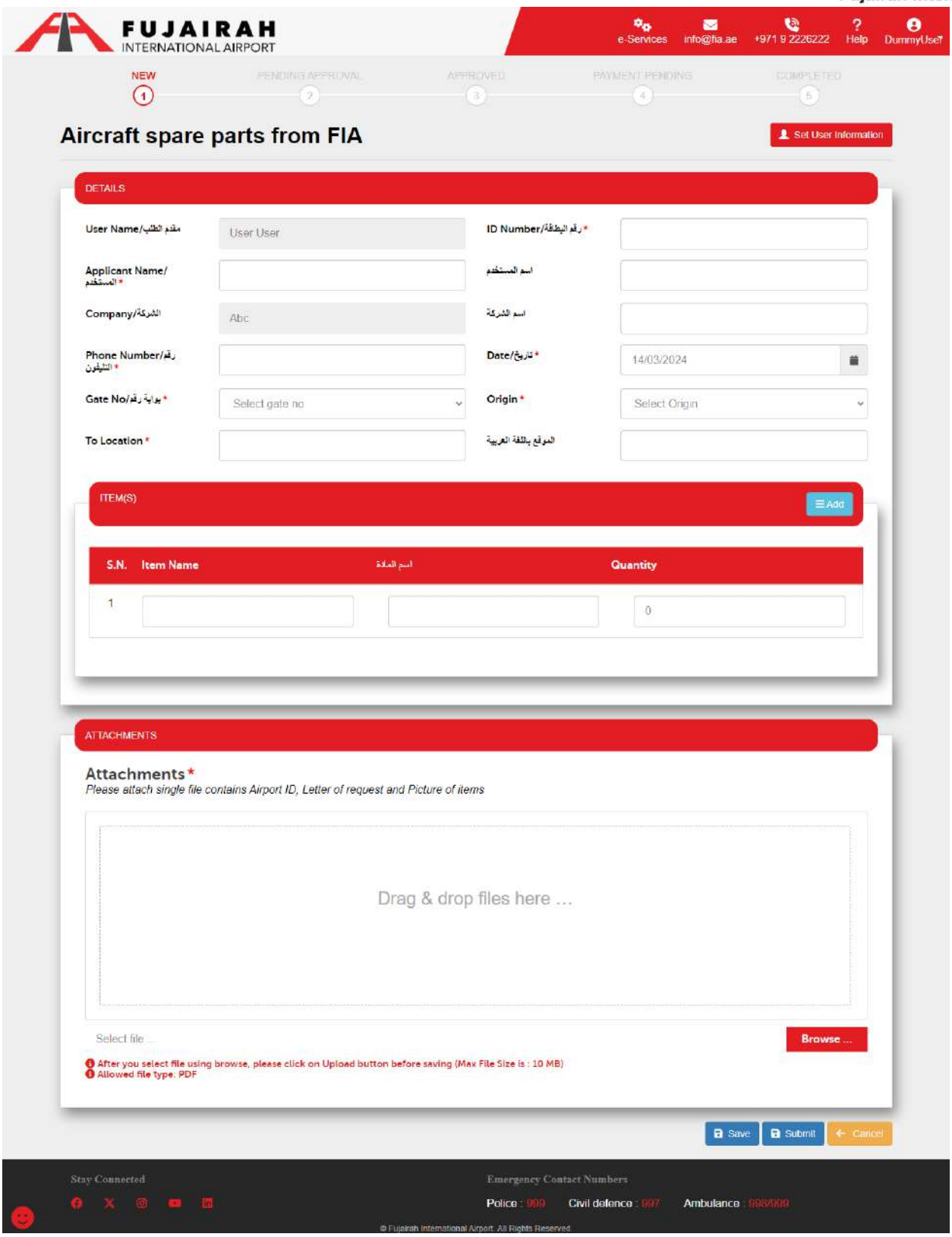
Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Aircraft spare parts from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Aircraft Spare parts from Fujairah International Airport premises and service areas.





LINK: https://eservices.fujairah-airport.ae/AircraftSparePartsFromFIA/Create

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Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number from which the Aircraft spare parts is being delivered	1
To Location	Provide the location to which the Aircraft spare parts is being delivered	Dubai
Purpose	Select the purpose of bringing Aircraft spare parts from FIA from below options	
	1.AirCraft : Enter Aircraft Number	A121
	2.Storage : Enter Store Number	5
	3.Maintenance: Enter Aircraft Number	A121
	4.Scrap	
Items	List all the item names with quantity	Item

Attachments

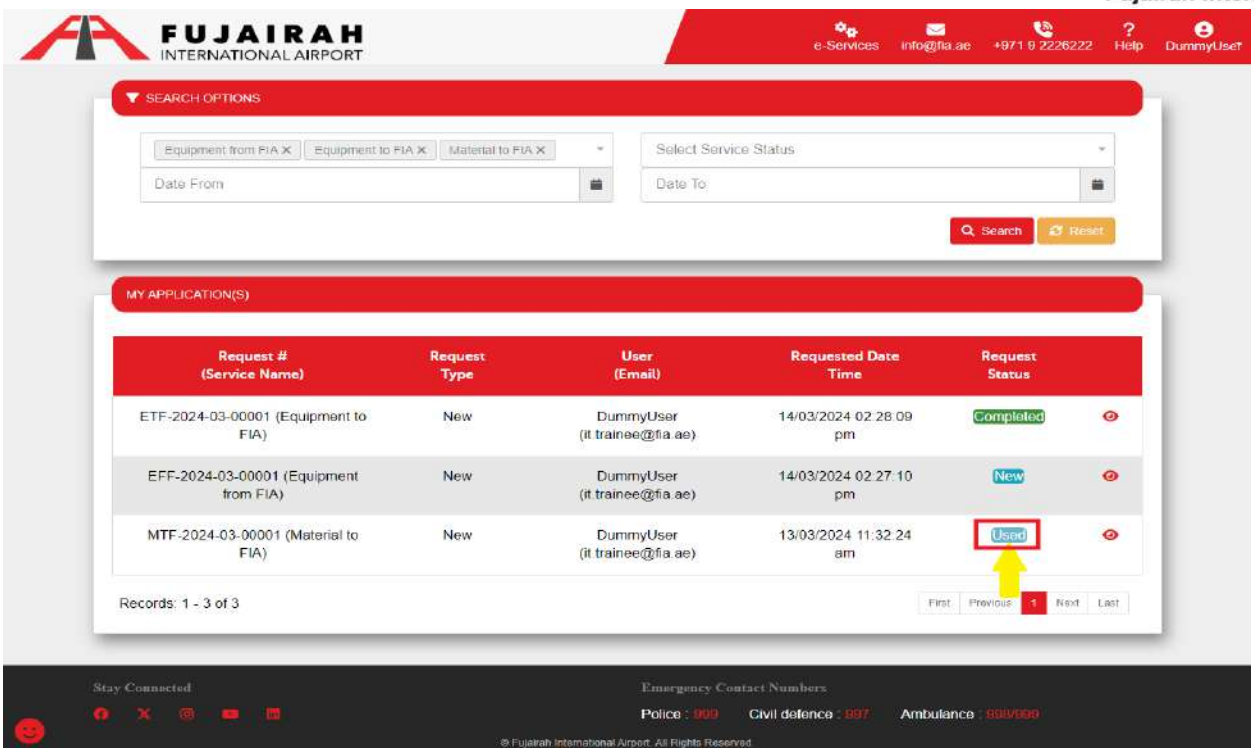
Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Permission Request Status

Stay informed about your permission status with our easy-to-use system. No more guessing or waiting. Simply log into your account and navigate to the My Application(s) section. Here, you can track the progress of your permission request, stay in the loop and plan your activities accordingly. With our transparent status updates, you're always in control of your access. Embrace the convenience of real-time information, ensuring a smooth and hassle-free experience.

Request Status	Description
New	The status of your service request is marked as "**New**" when it's submitted for approval.
Pending Approval	The status of your service request is marked as "**Pending Approval**" until it is partially approved.
Approved	The status of your service request is marked as "**Approved**" once it has been fully approved by all relevant departments.
Rejected	The status of your service request has been marked as "**Rejected**," indicating that the request cannot proceed due to certain reasons.
Payment Pending	The status of your service request is "**Payment Pending**," indicating that a payment is required to finalize the request.
Completed	Your service request status is marked as "**Completed"** once it has been approved by all departments and the payment process has been finalized.
Used	The status of your service request is "**Used**" when it has been utilized.
Reassign	Your service request status is marked as "**Reassign**" when there is any unclear or missing information submitted. You are kindly requested to resubmit it with the necessary modifications.
Expired	If you do not utilize the service by the approved date, it will expire.

1. **Using any permission request will change the status of that request to "Used", requiring you to reapply for that service if needed again.**
2. **You can only utilize a specific service only for the approved date; after that, it becomes "Expired.", requiring you to reapply for that service if needed again.**



LINK: https://eservices.fujairah-airport.ae/ServiceRequest

Attachments

To modify your files as per our application requirements, please utilize the **Snipping Tool**, or **Microsoft Paint** available on Windows, to properly crop your documents. Save these cropped documents as PNG or JPEG files.

To merge documents, follow these steps:

- Copy the cropped images to a Word document one by one.
- Click on the "File" option in the menu.
- Choose the "Save As" option.
- In the "Save As Type" dropdown menu, select PDF.
- This will create a merged PDF file.
- Alternatively, you can use online editors like 'ilovepdf' to perform this action.

LINKS:

1. https://eservices.fujairah-airport.ae/Download/Tutorials/Crop_Photo.mp4
2. https://eservices.fujairah-airport.ae/Download/Tutorials/Merge_Documents.mp4

Airport ID

Picture of Items

Related Documents

EQUIPMENT INVENTORY LIST

Inventory number	Description of Item (include make and model number)	Serial Number	Date Acquired	Vendor or Lessor	Cost	Estimated value
					$	$
					$	$
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Letter of Request

Test PDF

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.

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