

Permission Requests

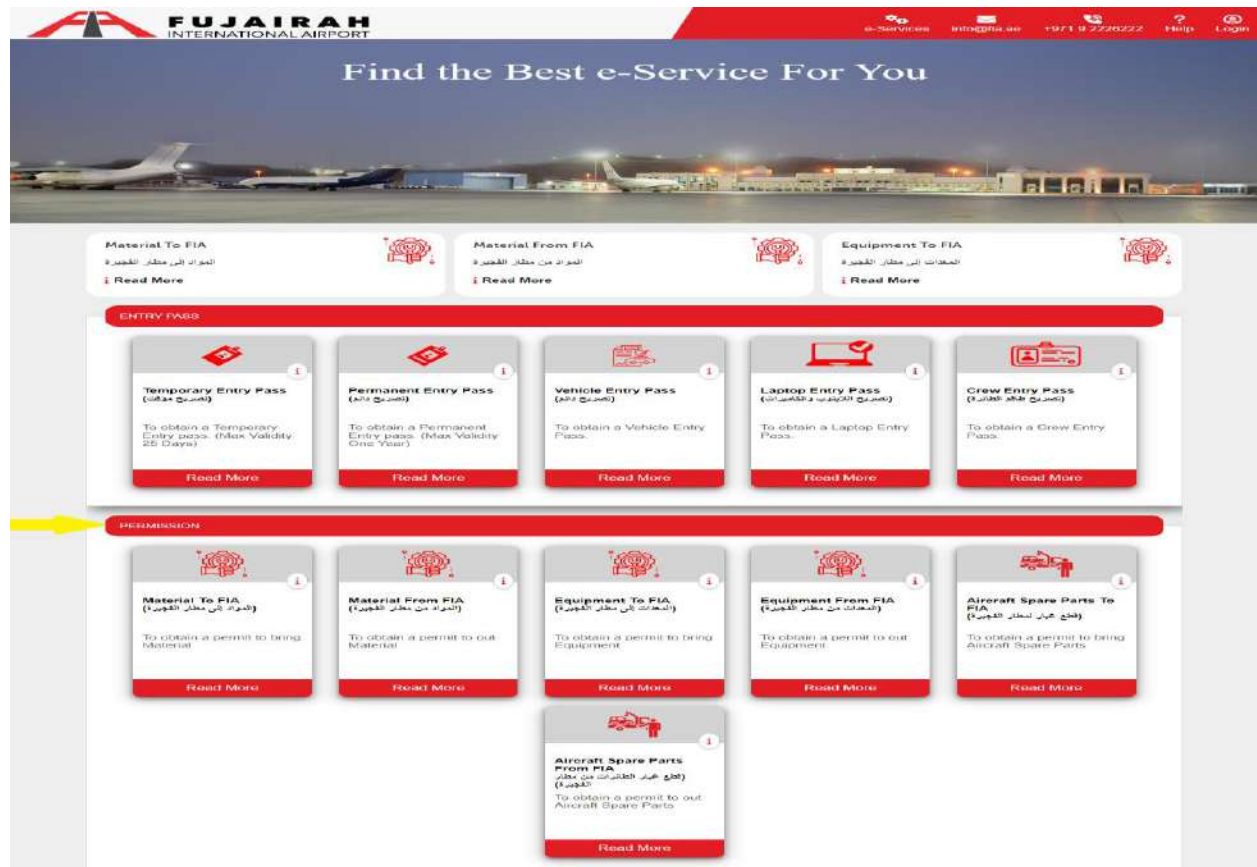
Easily manage your entry and exit permissions with our streamlined request system. No more manual paperwork or confusion. Access your account, locate the Permissions section, and provide the necessary details. Whether it's for planned departures or sudden visits, our efficient approval process ensures swift responses. Stay in control of your access permissions by digitally submitting your requests. Embrace the convenience of managing permissions online and enjoy a hassle-free experience. Welcome to a new era of efficient access management!

LINK: <https://eservices.fujairah-airport.ae/>

1. [Material to FIA](#)
2. [Material from FIA](#)
3. [Equipment to FIA](#)
4. [Equipment from FIA](#)
5. [Aircraft spare parts to FIA](#)
6. [Aircraft spare parts from FIA](#)

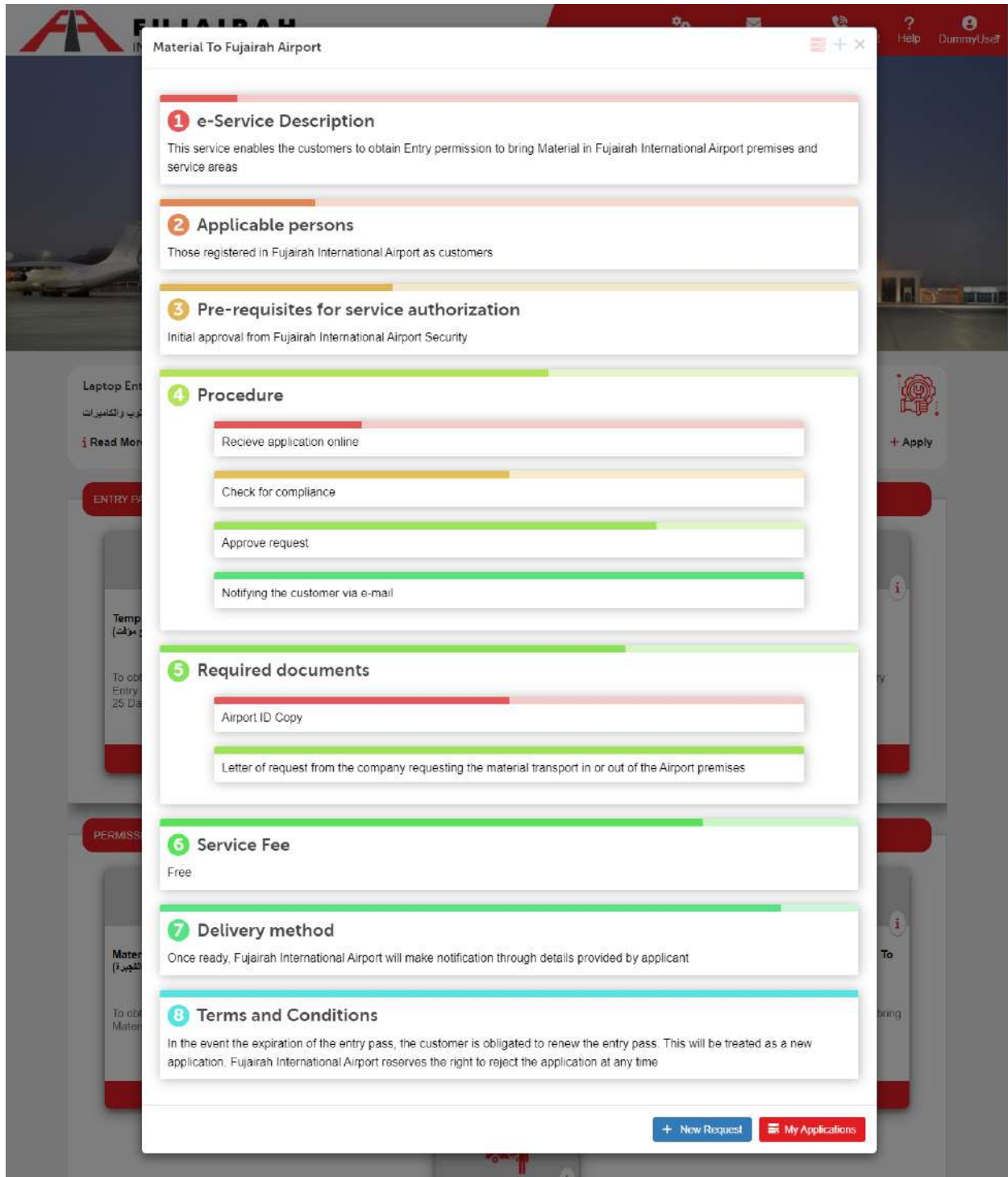
Other:

1. [Request Status](#)
2. [Attachments](#)



Material to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Material in Fujairah International Airport premises and service areas.



Material To Fujairah Airport

1 e-Service Description
This service enables the customers to obtain Entry permission to bring Material in Fujairah International Airport premises and service areas

2 Applicable persons
Those registered in Fujairah International Airport as customers

3 Pre-requisites for service authorization
Initial approval from Fujairah International Airport Security

4 Procedure

- Recieve application online
- Check for compliance
- Approve request
- Notifying the customer via e-mail

5 Required documents


- Airport ID Copy
- Letter of request from the company requesting the material transport in or out of the Airport premises

6 Service Fee
Free

7 Delivery method
Once ready, Fujairah International Airport will make notification through details provided by applicant

8 Terms and Conditions
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)



FUJAIRAH
INTERNATIONAL AIRPORT

e-Services info@fa.ae +971 9 2226222 Help DummyUser

NEW 1 PENDING APPROVAL 2 APPROVED 3 PAYMENT PENDING 4 COMPLETED 5

Material to FIA

Set User Information

DETAILS

مقدم الطلب / User Name	<input type="text" value="User User"/>	رقم البطاقة / ID Number *	<input type="text"/>
اسم المستخدم / Applicant Name *	<input type="text"/>	اسم المستخدم	<input type="text"/>
الشركة / Company	<input type="text" value="Abc"/>	اسم الشركة	<input type="text"/>
رقم الهاتف / Phone Number *	<input type="text"/>	التاريخ / Date *	<input type="text" value="14/03/2024"/>
رقم بوابة / Gate No *	<input type="text" value="Select gate no"/>	من الموقع / From Location *	<input type="text"/>

ITEM(S) Add

S.N.	Item Name	اسم المادة	Quantity
1	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>

ATTACHMENTS

Attachments *
Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...
Browse ...

⚠ After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
⚠ Allowed file type: PDF

Save Submit Cancel

Stay Connected



Emergency Contact Numbers

Police : 990 Civil defence : 007 Ambulance : 908/000

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LINK: <https://eservices.fujairah-airport.ae/MaterialToFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

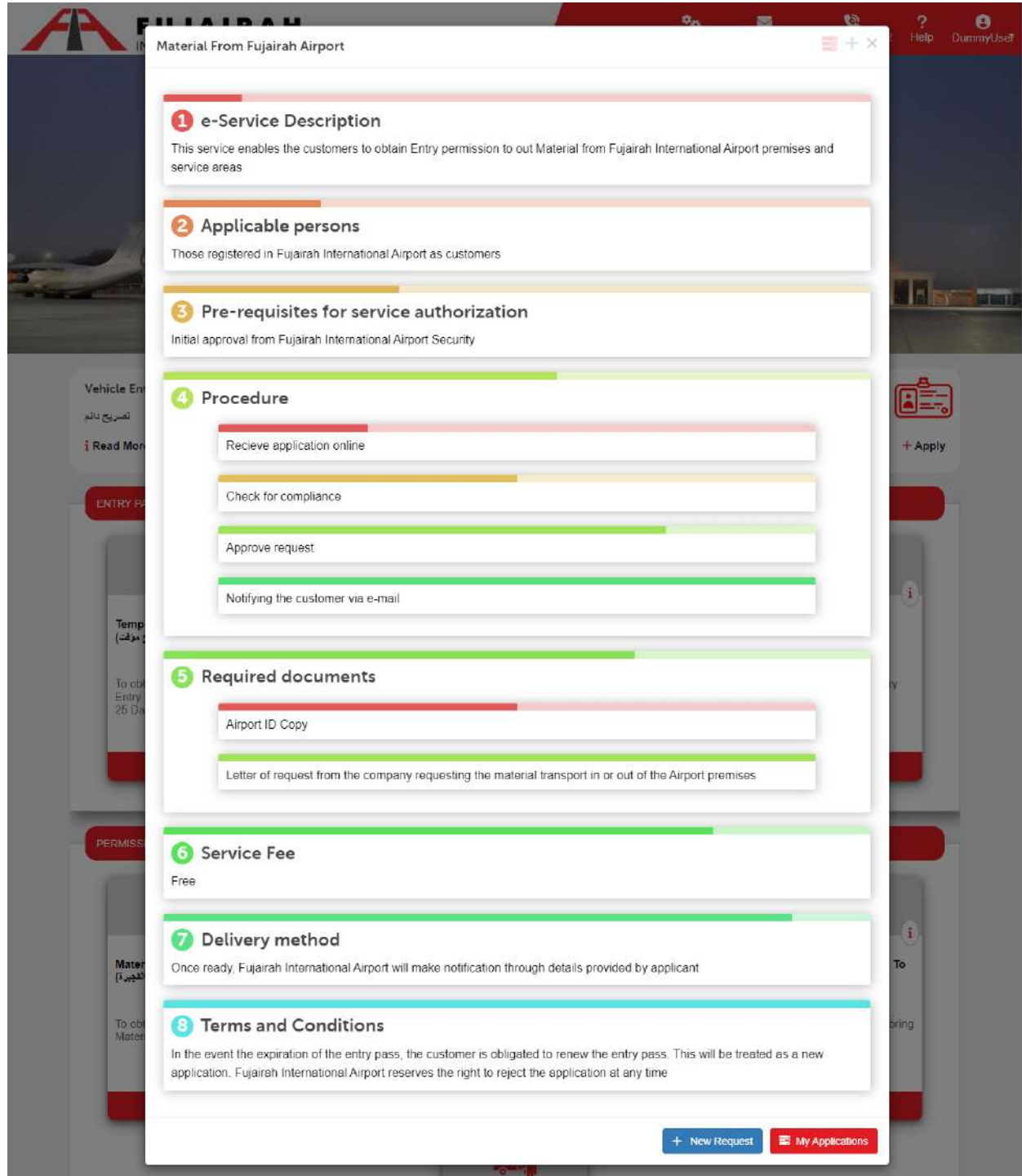
Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the material is being delivered	1
From Location	Provide the location from which the material is being delivered	Dubai
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Material from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Material from Fujairah International Airport premises and service areas.



Material From Fujairah Airport

1 e-Service Description
This service enables the customers to obtain Entry permission to out Material from Fujairah International Airport premises and service areas

2 Applicable persons
Those registered in Fujairah International Airport as customers

3 Pre-requisites for service authorization
Initial approval from Fujairah International Airport Security

4 Procedure

- Recieve application online
- Check for compliance
- Approve request
- Notifying the customer via e-mail

5 Required documents

- Airport ID Copy
- Letter of request from the company requesting the material transport in or out of the Airport premises

6 Service Fee
Free

7 Delivery method
Once ready, Fujairah International Airport will make notification through details provided by applicant

8 Terms and Conditions
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)



Material from FIA

Set User Information

DETAILS

مقدم الطلب / User Name	User User	رقم البطاقة / ID Number *	<input type="text"/>
اسم المستخدم / Applicant Name *	<input type="text"/>	اسم المستخدم	<input type="text"/>
الشركة / Company	Abc	اسم الشركة	<input type="text"/>
رقم الهاتف / Phone Number *	<input type="text"/>	التاريخ / Date *	14/03/2024
رقم بوابة / Gate No *	Select gate no	المكان / To Location *	<input type="text"/>

ITEM(S)

Add

S.N.	Item Name	اسم المادة	Quantity
1	<input type="text"/>	<input type="text"/>	0

ATTACHMENTS

Attachments *

Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...

Browse ...

After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
Allowed file type: PDF

Save Submit Cancel

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Emergency Contact Numbers

Police : 990 Civil defence : 997 Ambulance : 908/999

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Material from FIA LINK: <https://eservices.fujairah-airport.ae/MaterialFromFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

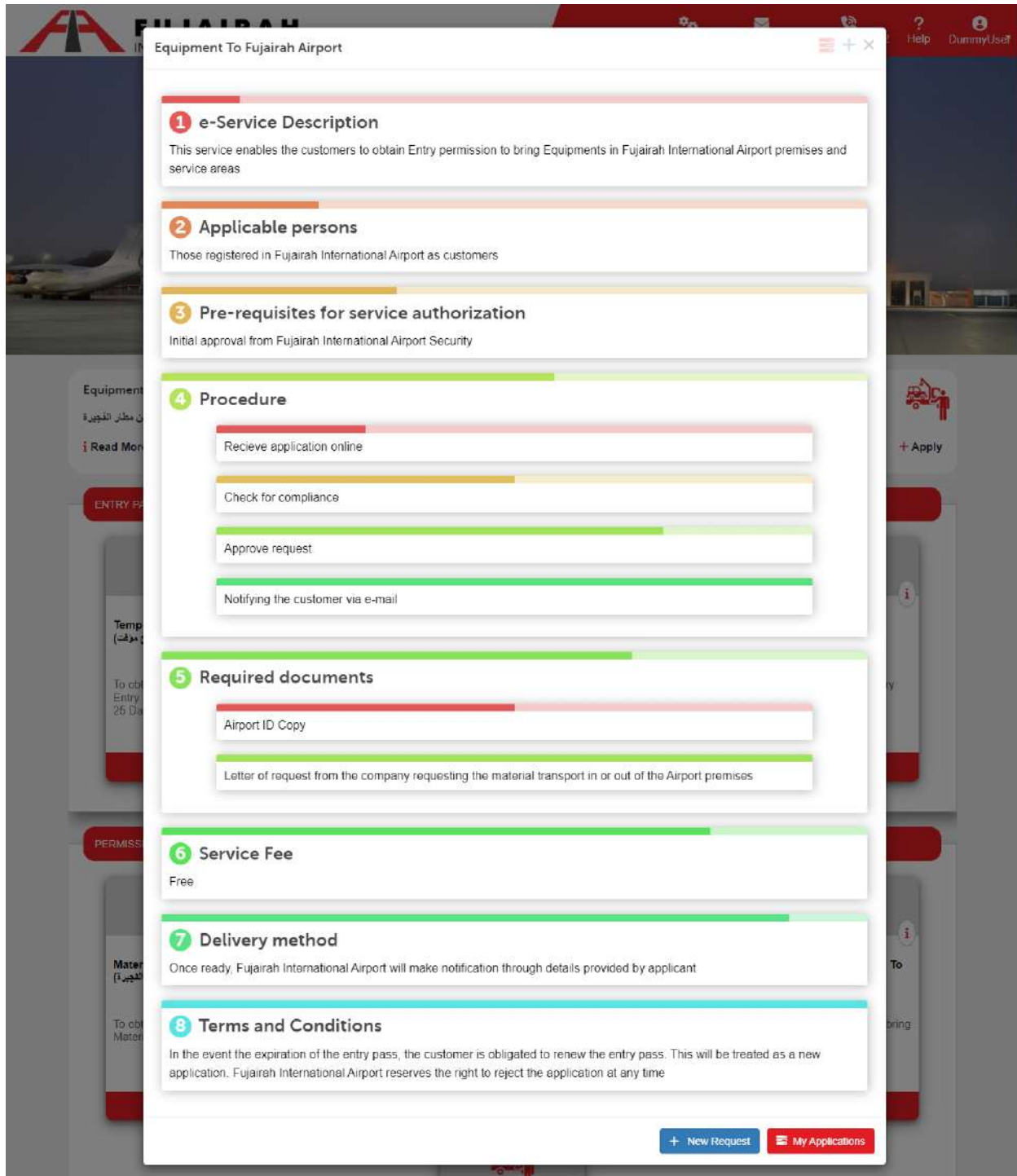
Label	Description	Example
Applicant's Name	Enter Applicant's name	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/2024
Gate No	Select Gate Number from which the material is being delivered	1
To Location	Provide the location to which the material is being delivered	Dubai
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Equipment to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Equipment in Fujairah International Airport premises and service areas.



Equipment To Fujairah Airport

1 e-Service Description
This service enables the customers to obtain Entry permission to bring Equipments in Fujairah International Airport premises and service areas

2 Applicable persons
Those registered in Fujairah International Airport as customers

3 Pre-requisites for service authorization
Initial approval from Fujairah International Airport Security

4 Procedure

- Recieve application online
- Check for compliance
- Approve request
- Notifying the customer via e-mail

5 Required documents

- Airport ID Copy
- Letter of request from the company requesting the material transport in or out of the Airport premises

6 Service Fee
Free

7 Delivery method
Once ready, Fujairah International Airport will make notification through details provided by applicant

8 Terms and Conditions
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)

NEW 1 PENDING APPROVAL 2 APPROVED 3 PAYMENT PENDING 4 COMPLETED 5

Equipment to FIA

Set User Information

DETAILS

مقدم الطلب / User Name	User User	رقم البطاقة / ID Number *	
اسم المستخدم / Applicant Name *		اسم المستخدم	
الشركة / Company	Abc	اسم الشركة	
رقم الهاتف / Phone Number *		التاريخ / Date *	14/03/2024
رقم بوابة / Gate No *	Select gate no	من الموقع / From Location *	

ITEM(S)

Add

S.N.	Item Name	اسم المادة	Quantity
1			0

ATTACHMENTS

Attachments *

Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...

Browse ...

After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
Allowed file type: PDF

Save Submit Cancel

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Emergency Contact Numbers

Police : 990 Civil defence : 997 Ambulance : 908/999

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LINK: <https://eservices.fujairah-airport.ae/EquipmentToFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

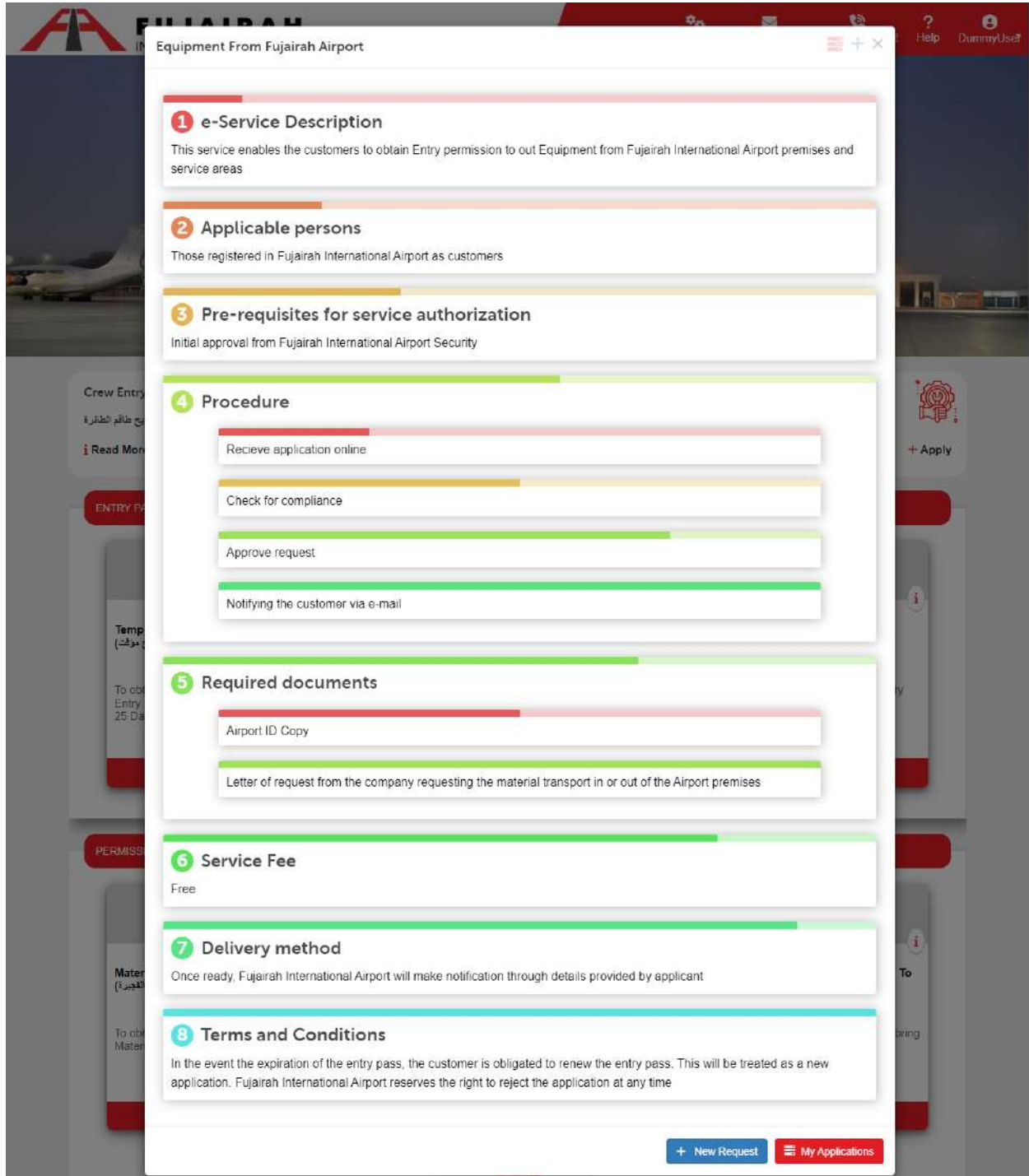
Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the Equipment is being delivered	1
From Location	Provide the location from which the Equipment is being delivered	Dubai
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Equipment from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Equipment from Fujairah International Airport premises and service areas.



Equipment From Fujairah Airport

- 1 e-Service Description**
This service enables the customers to obtain Entry permission to out Equipment from Fujairah International Airport premises and service areas
- 2 Applicable persons**
Those registered in Fujairah International Airport as customers
- 3 Pre-requisites for service authorization**
Initial approval from Fujairah International Airport Security
- 4 Procedure**
 - Recieve application online
 - Check for compliance
 - Approve request
 - Notifying the customer via e-mail
- 5 Required documents**
 - Airport ID Copy
 - Letter of request from the company requesting the material transport in or out of the Airport premises
- 6 Service Fee**
Free
- 7 Delivery method**
Once ready, Fujairah International Airport will make notification through details provided by applicant
- 8 Terms and Conditions**
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)

NEW 1 PENDING APPROVAL 2 APPROVED 3 PAYMENT PENDING 4 COMPLETED 5

Equipment from FIA

Set User Information

DETAILS

User Name/مقدم الطلب	User User	ID Number/رقم البطاقة *	
Applicant Name/المستخدم *		اسم المستخدم	
Company/الشركة	Abc	اسم الشركة	
Phone Number/رقم الهاتفون *		Date/تاريخ *	14/03/2024
Gate No/رقم بوابة *	Select gate no	To Location *	

ITEM(S)

Add

S.N.	Item Name	اسم العادة	Quantity
1			0

ATTACHMENTS

Attachments *

Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...

Browse ...

- After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
- Allowed file type: PDF

Save Submit Cancel

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Emergency Contact Numbers

Police : 999 Civil defence : 097 Ambulance : 908/009

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Equipment from FIA LINK: <https://eservices.fujairah-airport.ae/EquipmentFromFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
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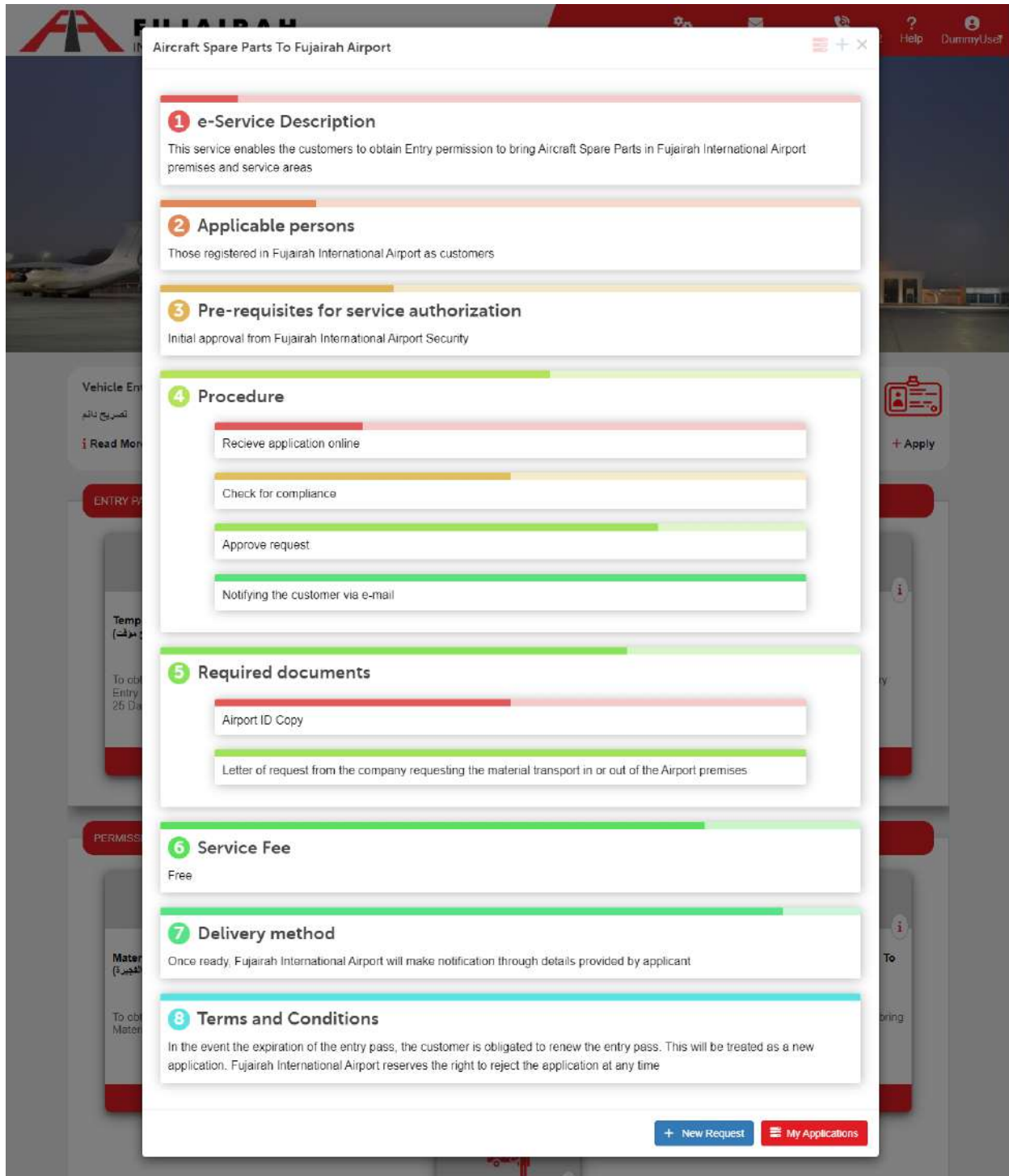
Label	Description	Example
Applicant's Name	Enter Applicant's name	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/2024
Gate No	Select Gate Number from which the equipment is being delivered	1
To Location	Provide the location to which the equipment is being delivered	Dubai
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB, Allowed file type: PDF Only	Refer Attachment Section

Aircraft spare parts to Fujairah Airport

This service enables the customers to obtain Entry permission to bring Aircraft Spare parts in Fujairah International Airport premises and service areas.



Aircraft Spare Parts To Fujairah Airport

1 e-Service Description
This service enables the customers to obtain Entry permission to bring Aircraft Spare Parts in Fujairah International Airport premises and service areas

2 Applicable persons
Those registered in Fujairah International Airport as customers

3 Pre-requisites for service authorization
Initial approval from Fujairah International Airport Security

4 Procedure

- Recieve application online
- Check for compliance
- Approve request
- Notifying the customer via e-mail

5 Required documents

- Airport ID Copy
- Letter of request from the company requesting the material transport in or out of the Airport premises

6 Service Fee
Free

7 Delivery method
Once ready, Fujairah International Airport will make notification through details provided by applicant

8 Terms and Conditions
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)

NEW 1 PENDING APPROVAL 2 APPROVED 3 PAYMENT PENDING 4 COMPLETED 5

Aircraft spare parts to FIA

Set User Information

DETAILS

مقدم الطلب / User Name	User User	رقم البطاقة / ID Number *	
اسم المستخدم / Applicant Name *		اسم المستخدم	
الشركة / Company	Abc	اسم الشركة	
رقم الهاتف / Phone Number *		التاريخ / Date *	14/03/2024
رقم بوابة / Gate No *	Select gate no	من الموقع / From Location *	
الغرض / Purpose *	Select Purpose		

ITEM(S)

Add

S.N.	Item Name	اسم المادة	Quantity
1			0

ATTACHMENTS

Attachments *

Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...

Browse ...

After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
Allowed file type: PDF

Save Submit Cancel

Stay Connected

Emergency Contact Numbers

Police : 999 Civil defence : 997 Ambulance : 998/999

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LINK: <https://eservices.fujairah-airport.ae/AircraftSparePartsToFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

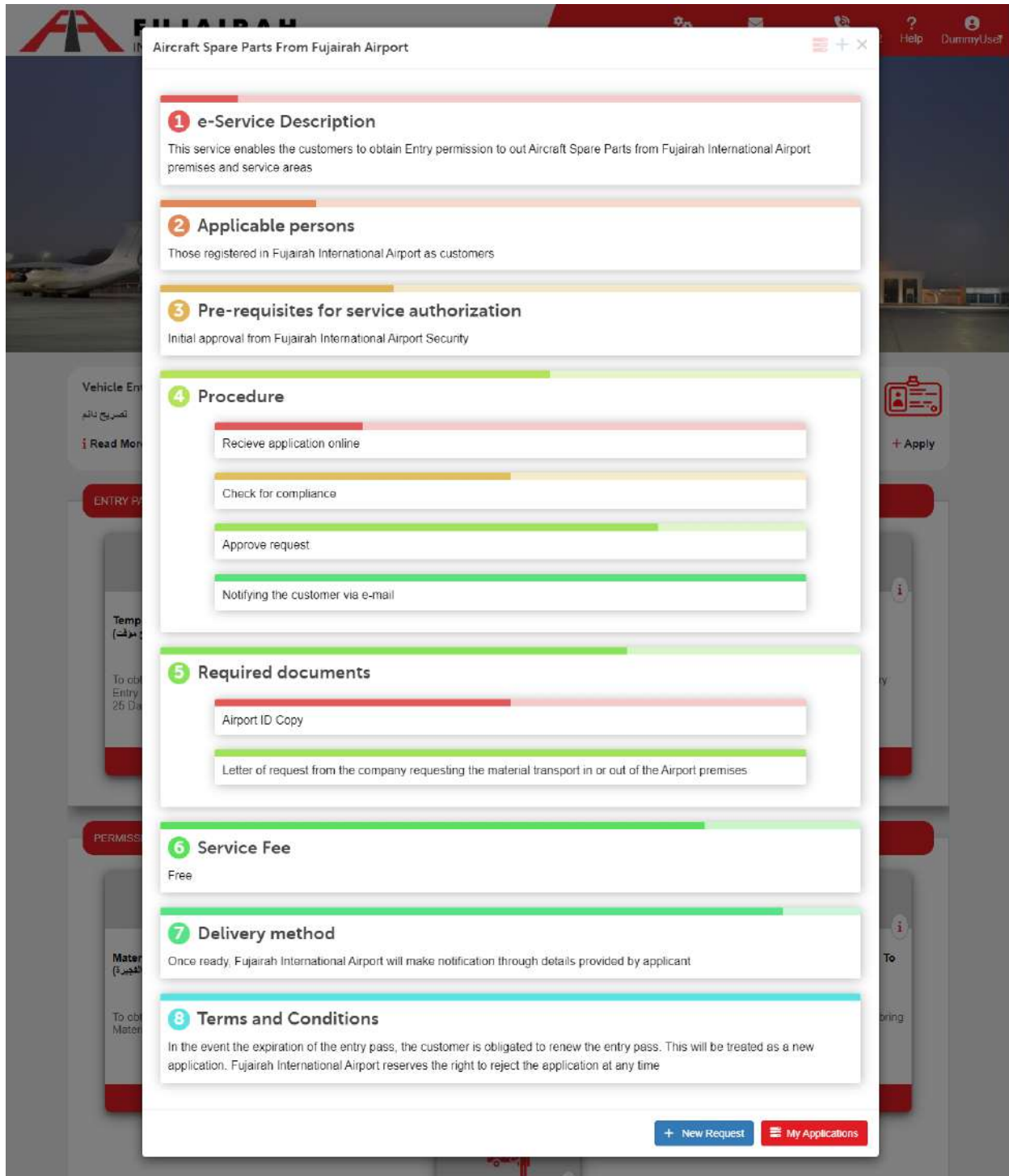
Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number to which the Aircraft spare parts is being delivered	1
From Location	Provide the location from which the Aircraft spare parts is being delivered	Dubai
Purpose	Select the purpose of bringing Aircraft spare parts to FIA from below options	
	1.AirCraft : Enter Aircraft Number	A121
	2.Storage : Enter Store Number	5
	3.Maintenance: Enter Aircraft Number	A121
	4.Scrap	
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Aircraft spare parts from Fujairah Airport

This service enables the customers to obtain Exit permission to bring out Aircraft Spare parts from Fujairah International Airport premises and service areas.



Aircraft Spare Parts From Fujairah Airport

1 e-Service Description
This service enables the customers to obtain Entry permission to out Aircraft Spare Parts from Fujairah International Airport premises and service areas

2 Applicable persons
Those registered in Fujairah International Airport as customers

3 Pre-requisites for service authorization
Initial approval from Fujairah International Airport Security

4 Procedure

- Recieve application online
- Check for compliance
- Approve request
- Notifying the customer via e-mail

5 Required documents

- Airport ID Copy
- Letter of request from the company requesting the material transport in or out of the Airport premises

6 Service Fee
Free

7 Delivery method
Once ready, Fujairah International Airport will make notification through details provided by applicant

8 Terms and Conditions
In the event the expiration of the entry pass, the customer is obligated to renew the entry pass. This will be treated as a new application. Fujairah International Airport reserves the right to reject the application at any time

[+ New Request](#) [My Applications](#)

NEW 1 PENDING APPROVAL 2 APPROVED 3 PAYMENT PENDING 4 COMPLETED 5

Aircraft spare parts from FIA

Set User Information

DETAILS

مقدم الطلب / User Name	User User	رقم البطاقة / ID Number *	
اسم المستخدم / Applicant Name *		اسم المستخدم	
الشركة / Company	Abc	اسم الشركة	
رقم الهاتف / Phone Number		التاريخ / Date *	14/03/2024
رقم بوابة / Gate No *	Select gate no	المرجع / Origin *	Select Origin
الموقع / To Location *		الموقع باللغة العربية	

ITEM(S)

Add

S.N.	Item Name	اسم العدة	Quantity
1			0

ATTACHMENTS

Attachments *

Please attach single file contains Airport ID, Letter of request and Picture of items

Drag & drop files here ...

Select file ...

Browse ...

- After you select file using browse, please click on Upload button before saving (Max File Size is : 10 MB)
- Allowed file type: PDF

Save Submit Cancel

Stay Connected

Emergency Contact Numbers

Police : 999 Civil defence : 997 Ambulance : 999999

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LINK: <https://eservices.fujairah-airport.ae/AircraftSparePartsFromFIA/Create>

Guidelines

1. Fields marked with an asterisk (*) are mandatory.
2. After filling out the form, you have the option to either save or submit the request. The Save option creates a draft of your application, allowing you to submit it later. The Submit option submits your application for further approval.

Label	Description	Example
Applicant's Name	Provide Name of the applicant	Wajid Ulla Khan
ID number	Provide the employee id of the applicant	FIA123
Company	Provide applicant's Company name	Abc
Phone Number	Provide applicant's Phone Number	05200000
Date	Select date	14/03/3024
Gate No	Select Gate Number from which the Aircraft spare parts is being delivered	1
To Location	Provide the location to which the Aircraft spare parts is being delivered	Dubai
Purpose	Select the purpose of bringing Aircraft spare parts from FIA from below options	
	1.AirCraft : Enter Aircraft Number	A121
	2.Storage : Enter Store Number	5
	3.Maintenance: Enter Aircraft Number	A121
	4.Scrap	
Items	List all the item names with quantity	Item

Attachments

Attachment Name	Description	
Attachments	Please attach single file containing Airport ID, Letter of request, Picture of items and any other related documents. Max File Size is: 10 MB , Allowed file type: PDF Only	Refer Attachment Section

Permission Request Status

Stay informed about your permission status with our easy-to-use system. No more guessing or waiting. Simply log into your account and navigate to the My Application(s) section. Here, you can track the progress of your permission request, stay in the loop and plan your activities accordingly. With our transparent status updates, you're always in control of your access. Embrace the convenience of real-time information, ensuring a smooth and hassle-free experience.

Request Status	Description
New	The status of your service request is marked as " New " when it's submitted for approval.
Pending Approval	The status of your service request is marked as " Pending Approval " until it is partially approved.
Approved	The status of your service request is marked as " Approved " once it has been fully approved by all relevant departments.
Rejected	The status of your service request has been marked as " Rejected ," indicating that the request cannot proceed due to certain reasons.
Payment Pending	The status of your service request is " Payment Pending ," indicating that a payment is required to finalize the request.
Completed	Your service request status is marked as " Completed " once it has been approved by all departments and the payment process has been finalized.
Used	The status of your service request is " Used " when it has been utilized.
Reassign	Your service request status is marked as " Reassign " when there is any unclear or missing information submitted. You are kindly requested to resubmit it with the necessary modifications.
Expired	If you do not utilize the service by the approved date, it will expire.

1. Using any permission request will change the status of that request to "**Used**", requiring you to reapply for that service if needed again.
2. You can only utilize a specific service only for the approved date; after that, it becomes "**Expired**," requiring you to reapply for that service if needed again.

SEARCH OPTIONS

Equipment from FIA X Equipment to FIA X Material to FIA X

Select Service Status

Date From Date To

Search Reset

MY APPLICATION(S)

Request # (Service Name)	Request Type	User (Email)	Requested Date Time	Request Status
ETF-2024-03-00001 (Equipment to FIA)	New	DummyUser (it.trainee@fia.ae)	14/03/2024 02:28:09 pm	Completed
EFF-2024-03-00001 (Equipment from FIA)	New	DummyUser (it.trainee@fia.ae)	14/03/2024 02:27:10 pm	New
MTF-2024-03-00001 (Material to FIA)	New	DummyUser (it.trainee@fia.ae)	13/03/2024 11:32:24 am	Used

Records: 1 - 3 of 3

First Previous 1 Next Last

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Emergency Contact Numbers

Police : 999 Civil defence : 997 Ambulance : 999/999

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LINK: <https://eservices.fujairah-airport.ae/ServiceRequest>

Attachments

To modify your files as per our application requirements, please utilize the **Snipping Tool**, or **Microsoft Paint** available on Windows, to properly crop your documents. Save these cropped documents as PNG or JPEG files.

To merge documents, follow these steps:

- Copy the cropped images to a Word document one by one.
- Click on the "File" option in the menu.
- Choose the "Save As" option.
- In the "Save As Type" dropdown menu, select PDF.
- This will create a merged PDF file.
- Alternatively, you can use online editors like 'ilovepdf' to perform this action.

LINKS:

1. https://eservices.fujairah-airport.ae/Download/Tutorials/Crop_Photo.mp4
2. https://eservices.fujairah-airport.ae/Download/Tutorials/Merge_Documents.mp4

Airport ID



